

NORTHAMPTON BOROUGH COUNCIL

Licensing Committee

Your attendance is requested at a meeting to be held at The Jeffrey Room, St. Giles Square, Northampton, NN1 1DE. on Monday, 23 July 2018 at 6:00 pm.

**George Candler
Chief Executive**

AGENDA

1. Apologies
2. Minutes
3. Deputations / Public Addresses
4. Declarations of Interest
5. Matters of Urgency which by reason of special circumstances the chair is of the opinion should be considered
6. Licensing Act 2003 (Hearings) Regulations 2005
To consider whether the Panel should exclude the public from all or part of the hearing during consideration of any item listed above if the Panel believe that the public interest in so doing outweighs the public interest in the hearing, or that part of the hearing, taking place in public, in accordance with regulation 14 of the Licensing Act 2003 (Hearings) Regulations 2005.
7. Gambling Act 2005 - Application for an LPGM Permit

Public Participation

Members of the public may address the Committee on any non-procedural matter listed on this agenda. Addresses shall not last longer than three minutes. Committee members may then ask questions of the speaker. No prior notice is required prior to the commencement of the meeting of a request to address the Committee.

NORTHAMPTON BOROUGH COUNCIL

LICENSING COMMITTEE

Tuesday, 19 June 2018

PRESENT: Councillor Flavell (Chair); Councillors Graystone, Haque, Culbard, Beardsworth, Walker and Larratt

OFFICERS: Eleanor Flannery (Licensing Enforcement Officer)
Jason Toyne (Licensing Enforcement Officer)
Clive Tobin (Litigation & Licensing Solicitor)
Ed Bostock (Democratic Services Officer)

1. APOLOGIES

Apologies were received from Councillors Sargeant and Duffy.

2. MINUTES

The minutes for the meeting held on 3rd May 2018 were agreed and signed by the Chair.

3. DEPUTATIONS / PUBLIC ADDRESSES

There were none.

4. DECLARATIONS OF INTEREST

Councillor Haque declared a personal and non-pecuniary interest in item 8 by virtue of knowing the driver and advised that he would leave the room whilst the item was discussed.

5. MATTERS OF URGENCY WHICH BY REASON OF SPECIAL CIRCUMSTANCES THE CHAIR IS OF THE OPINION SHOULD BE CONSIDERED

There were none.

6. EXCLUSION OF PUBLIC AND PRESS

The Chair moved that the Public and Press be excluded from the remainder of the meeting on the grounds that there was likely to be disclosure to them of such categories of exempt information as defined by Section 100(1) of the Local Government Act 1972 as listed against such items of business by reference to the appropriate paragraph of Schedule 12A to such Act.

The Motion was Carried as it was in the public interest for the exempt information to remain private.

7. APPLICATION FOR A PRIVATE HIRE DRIVER'S LICENCE

The Licensing Enforcement Officer outlined the circumstances as set out in the report. The Committee heard that the applicant had submitted an application for a Private Hire Driver's Licence on 16th May 2017 and disclosed a speeding conviction. Following the submission of a DBS certificate, further convictions for driving whilst disqualified and driving whilst uninsured were revealed. As a result of the disclosure, the applicant was advised that his application would not be accepted and he contacted the Licensing Department on 2nd February 2018 to ask that his application be considered by the Licensing Committee.

The applicant addressed the Committee and stated that he had made a genuine error in omitting the conviction from his application form. He advised that he had held a driving

licence since 2012 and the speeding offence was a solitary incident.

The meeting adjourned at 18:12 so Members could make a decision.

The meeting reconvened at 18:27 so that Members could further question the applicant.

In response to a question, the applicant explained that he had a friend read and complete the application form to him. Members expressed concerns that the applicant did not fully understand all parts of the application form as he did not read it himself. It further transpired that his friend had advised him that he only needed to declare any convictions over 5 years old, contrary to what was written on the application form.

The meeting adjourned at 18:35.

The meeting reconvened at 18:53.

RESOLVED:

The Committee decided that on a balance of probabilities the applicant was a fit and proper person to be licensed as a Private Hire Driver and allowed the application subject to:

- (a) Satisfactory completion of all other stages of the application process including the knowledge test;
- (b) A warning as to the need to be open and honest with Licensing Officers in all his dealings with them; and
- (c) A warning in relation to his future conduct, particularly in relation to having appropriate insurance and speeding.

8. REVIEW OF A PRIVATE HIRE DRIVER'S LICENCE

The Licensing Enforcement Officer outlined the circumstances as set out in the report. The Committee heard that the driver, licensed with this authority since October 2006, had been caught by officers illegally plying for hire on 25th January 2018. It was noted that he had previously come to the attention of the Licensing Department on several occasions for similar offences, including illegally plying for hire and had attended a hearing following a complaint from a customer that he had ran over her foot following a journey that was not pre-booked.

The driver brought his wife along to assist with translation if needed.

The driver addressed the Committee and explained that whilst he did state to officers that he was free and advised on the fare for a journey, he specified that he would not take passengers without a job being booked through the operator first.

In response to a question, the driver stated that he cleared his previous job after he dropped off his customers and had not picked up a new one before he was approached by the officers.

Members adjourned the meeting at 19:17 to make a decision.

The meeting reconvened at 19:30.

RESOLVED:

The Committee decided that on a balance of probabilities the driver was not a fit and proper person to be licensed as a Private Hire Driver and revoked the licence. Members noted that he had attended a Safety Awareness course following the earlier plying for hire incident and had had his licence suspended in 2017, neither of which had persuaded him to maintain the standards expected of a Private Hire driver.

9. APPLICATION FOR A PRIVATE HIRE DRIVER'S LICENCE

The Licensing Enforcement Officer outlined the circumstances as set out in the report. The Committee heard that an application for a Private Hire Driver's Licence was refused by officers due to a disclosed conviction of using a false passport to live in the UK, for which the applicant received a 3 year prison sentence. He subsequently contacted the Licensing Department on 16th March 2018 to ask that his application be considered by the Licensing Committee.

The applicant addressed the Committee and stated that he came to the UK in 2004 as an illegal immigrant. He was told that he would need identification to be able to work and so acquired a fake passport and began working. Following his arrest, the applicant was advised that should he plead guilty he would receive a more lenient sentence. A year after he had been imprisoned, he was deported. He spent 6 years in the Netherlands, became a naturalised Dutch citizen and got a Dutch passport and had spent the last 3 years back in the UK. It was noted that the applicant's wife and child had remained in the UK while he was in prison and abroad.

In response to a question, Members were informed that the applicant lived in Milton Keynes. However, his Northampton-based delivery job meant that he knew the town better and felt that Northampton was a better option.

Members adjourned the meeting at 19:51 to make a decision.

The meeting reconvened at 20:00.

RESOLVED:

The Committee decided that on a balance of probabilities, the applicant was a fit and proper person to be licensed as a Private Hire Driver and allowed the application.

10. APPLICATION FOR A PRIVATE HIRE DRIVER'S LICENCE

The Licensing Enforcement Officer outlined the circumstances as set out in the report. The Committee heard that an application for a Private Hire Driver's Licence was received on 21st March 2018. Members noted that the applicant had previously been licensed as a Private Hire Driver with this authority between 2003 and 2007. As part of the application a disclosure of criminal convictions was required, which the applicant duly supplied. Officers then contacted the applicant to advise that due to his caution for possession of controlled drugs, his application would not be accepted. He subsequently contacted the Licensing Department on 29th March 2018 and asked for his application to be considered by the Licensing Committee.

The applicant addressed the Committee and stated that the caution was an unfortunate incident that took place on a stag party. He further stated that he hoped his truthfulness worked in his favour and that his being previously licensed as a Private Hire Driver without incident showed Members that he was a fit and proper person.

Members retired at 19:51 to make a decision.

The meeting reconvened at 20:00.

RESOLVED:

The Committee decided that on a balance of probabilities, the applicant was a fit and proper person to be licensed as a Private Hire Driver and allowed the application.

The meeting concluded at 8:13 pm

Appendices

- A. Application
- B. Alcohol On Sales Premises Licence
- C. Code of Practice
- D. Machine Categories



NORTHAMPTON
BOROUGH COUNCIL

LICENSING COMMITTEE REPORT

Report Title	Gambling Act 2005 – Application for an LPGM Permit
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AGENDA STATUS: PUBLIC

Committee Meeting Date:	23 July 2018
Policy Document:	Gambling Act 2005
Directorate:	Customers and Communities

1. Purpose

1.1 That the Committee consider an application for the new grant of an Alcohol Licensed Premises Gaming Machine Permit ('a LPGM Permit).

2. Recommendations

2.1.1 That the authority determine if it is satisfied that the applicant has demonstrated that they will be able to meet the licensing objectives and that it is in all the circumstances appropriate to grant a permit.

3. Issues and Choices

3.1 Report Background

3.1.1 An application for the conversion of an existing section 34 gaming machine permit was received by post on the 15th May 2018 from West One Manor Hotel Ltd for a total of 15 machines in respect of the alcohol licensed premises at Westone Manor Hotel, Fir Tree Walk, Northampton, NN3 3DS. A copy of the application is detailed in **Appendix A**.

3.1.2 The applicant West One Manor Hotel Ltd became the Premises Licence Holder for the Westone Manor Hotel in October 2013. A copy of the alcohol premises licence is detailed in **Appendix B**.

3.1.3 Section 34 gaming machine permits were issued by the magistrate's courts in accordance with section 34 of the Gambling Act 1968(Repealed). Applicants

were required to convert these permits in accordance with the Gambling Act 2005 during a transitional period in 2009 and/or when these permits expired.

- 3.1.4 It is noted that the premises did not have an existing notification, or gaming machine permit granted in accordance with section 34 of the Gaming Act 1968 or in accordance with the Gambling Act 2005. Therefore the attached application must be treated as a new application for an LPGM Permit for a total of 11 category C machines and 4 category D machines.
- 3.1.5 The Gambling Act 2005 allows for alcohol licensed premises to either give a notification or apply for an LPGM Permit.
- 3.1.6 Qualifying alcohol licensed premises are entitled (under Automatic Entitlement) to provide two gaming machines of category C or D upon giving notification to the licensing authority (LA). Automatic Entitlements are only applicable to alcohol licensed premises, where there are bar facilities available on the premises for the sale and consumption of alcohol.
- 3.1.7 In order to site more than two category C or D gaming machines, an alcohol licensed premises must acquire an LPGM permit from the relevant local authority.
- 3.1.8 It is then at the local authority's discretion to consider the application and whether to issue a permit. Where a gaming machine permit authorises the making available of a specified number of gaming machines in particular premises, this will effectively replace, and not be in addition to, any automatic entitlement to two machines.
- 3.1.9 The Gambling Commission is responsible for licensing manufacturers and suppliers of gaming machines and advises operators to obtain machines from Commission-licensed suppliers. Similarly, permit holders and those applying for permits for clubs, alcohol-licensed premises or family entertainment centres will also be advised through Commission guidance to obtain gaming machines from Commission-licensed suppliers.
- 3.1.10 Pubs that make machines available to the public either under Automatic Entitlement or an LPGM Permit must only do so during the hours that the premises licence allows the sale of alcohol. They should also adhere to the Code of Practice for gaming machines in clubs and premises with an alcohol licence. A copy of the code of practice for gaming machines is detailed in **Appendix C**.
- 3.1.11 The Code of Practice particularly emphasises the importance of preventing underage access to machines not suitable for those under 18 (category C and above). It is the responsibility of the Designated Premises Supervisor to ensure that any machines made available on the premises are supervised either by staff or other means, in order to prevent under-age access on under 18 prohibited machines.
- 3.1.12 Category D machines have a lower value of monetary prizes, therefore these permits are likely to be granted for places which are attractive to families and young people, for example seaside arcades. Young persons under the age of

18 are permitted to use category D machines. A table of machine categories is detailed in **Appendix D**

3.1.13 Upon application for an LPGM permit the local authority should have due regard to the Gambling Commission guidance and the following three licensing objectives;

- Prevent gambling from being a source of crime or disorder, being associated with crime or disorder or being used to support crime;
- Ensure that gambling is conducted in a fair and open way; and,
- Protecting children and other vulnerable persons from being harmed or exploited by gambling.

3.1.14 The local authority may also consider such other matters as it considers relevant. The local authority must show how and why any other matters which are taken into account are relevant to the application. The latest version of the Gambling Commission Guidance was published in September 2015 and updated in 2016, paragraphs 26.8 to 26.22 are relevant.

3.1.15 A local authority cannot attach conditions to an LPGM permit and if a permit is granted it will last for a period of 10 years, unless it is subject to earlier termination. The modes for termination are;

- The permit holder ceases to be the holder of an on-premises alcohol licence,
- Notice of surrender,
- Failure to pay the annual fee, unless an administrative error has occurred,
- A court convicting the holder or an officer of the holder of a relevant offence may order forfeiture of the permit, and may forfeit on terms, including as to suspension,
- Cancellation and forfeiture.

3.1.16 The local authority may cancel a permit or vary the number and/or category of machines where it thinks that:

- It would not be reasonably consistent with the pursuit of the licensing objectives for the permit to continue to have effect;
- Gaming has taken place other than in accordance with the permit or a condition thereof;
- The premises are mainly used or to be used for making gaming machines available,
- An offence under the Act has been committed on the premises.

3.1.17 Before cancelling or varying a permit, the local authority must give the permit holder 21 days in which to make representations and attend a hearing, if he requests one, and must also comply with any prescribed procedural requirements.

3.2 Issues

- 3.2.1 The local authority need to determine if it is satisfied that the applicant will be able to meet the licensing objectives and code of practice and that it is appropriate to grant the application taking account of any other relevant factors.

3.3 Choices (Options)

- 3.3.1 Grant the application
- 3.3.2 Grant the application for a smaller number of gaming machines and / or a different category of machines from that specified in the application.
- 3.3.3 Refuse the application

4. Implications (including financial implications)

4.1 Policy

- 4.1.1 There are no implications to existing policies.

4.2 Resources and Risk

- 4.2.1 Applicants and holders may appeal against refusals to grant a permit, or the grant of a permit for a lesser number or different category of gaming machines than requested. If challenged there may be legal cost implications to the local authority.

4.3 Legal

- 4.3.1 The licensing authority may not refuse an application unless it has notified the applicant of the intention to refuse and the reasons for it, and given them an opportunity to make representations orally or in writing or both. The hearing before the committee will be an opportunity to make oral representations.
- 4.3.2 The applicant has rights to appeal the local authority decision to the magistrates' court in accordance with schedule 13 paragraph of the Gambling Act 2005.
- 4.3.3 The licensing authority must have regard to the matters set out in paragraph 3.1.13 of this report and give clear reasons for its decision.
- 4.3.4 This report sets out the framework in which applications are made and must be considered by the licensing authority and the steps which may be taken in the event of problems arising after grant of an LPGM permit.

4.4 Equality

4.4.1 No Equality and Diversity implications have been identified.

4.5 Consultees (Internal and External)

4.5.1 Legal

4.6 Other Implications

4.6.1 None identified.

5. Background Papers

5.1 Gambling Act 2007

5.2 Gambling Commission 5th Edition Guidance

5.3 NBC Gambling Statement of Licensing Policy 2016-2019

Louise Faulkner
Licensing Team Leader



WEST ONE MANOR HOTEL LTD

Fir Tree Walk
Northampton NN3 3DS
Tel: [REDACTED]
Email: [REDACTED]

11th May 2018

Louise Faulkner

Licensing Team Leader

Northampton Borough Council

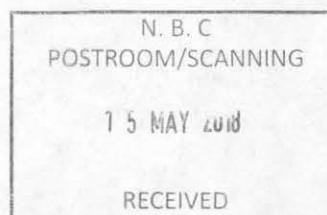
Licensing

The Guildhall

St Giles Square

Northampton NN1 1DE

Dear Louise,



Re: Amended Application for Gaming Machine Permit

Westone Manor Hotel, Fir Tree Walk, Northampton, NN3 3DS

Further to your email of this morning regarding our recent application for Gaming Machine Permit, we have noted that it has been rejected due to incorrect name of the Premises Licence holder. Therefore, we are re-submitting our application with the correct name of the Licence holder – **West One Manor Hotel Ltd**. We are very grateful to you for waiving the application fees as we had already paid £150.00 with our previous application.

Please find enclosed these following for your kind consideration

- Application form duly completed and signed
- A copy of location plan
- A copy of the ground floor layout of the hotel.
- Position of machines Cat C and Cat D within the allocated area in the hotel

In the floor layout marking in red is the gaming area and the position of Machines – Cat C & Cat D as these would be situated. Cat C machines 11 in total will be located in a separate room access gained through a coded security lock. Cat D, 4 in total will be located next to Pool tables x 2 and the adjoining rooms will have an air hockey table and a football table. Access to these areas is also by security coded door entry.

Currently the hotel has 46 digital cameras in place and another 24 are in the process of being installed. The gaming rooms have 4 cameras currently and 6 more are being installed in strategic areas in these

Appendix A

rooms. 6 cameras are already in place in the reception areas leading to the game room. There is only 1 main entrance leading into gaming area which open up to the pool tables and Cat D machines. There is a second door leading from the pool tables area, which is also controlled by security coded entry. The footage from these cameras are stored in the central server and available for viewing between 30 to 90 days. All the other doors leading to the game room are permanently kept locked and the windows are blocked.

With reference for consideration to the need to be given in how to uphold Gambling Act 2005 licencing objectives for the followings:

1. **Preventing gambling from being a source of crime or disorder, being associated with crime or disorder or being used to support crime**

The guests at the hotel are principally adult and could be generally classified as follows:

- 70% are from building trade
- 20% business travellers
- 10% simply visiting relatives/ friends or attending special events that are taking place in and around Northampton.

We have policies in place for strict verification to only accept guests at the hotel who are 18 or over unless accompanied by an adult.

Nobody under 18 would be allow to gain entry to the Gaming Room

We will report any suspected criminal activity or person acting in a suspicious manner

We will refuse entry in the future from our gaming room.

Frequent visitors spending lot of money in the gaming machines when we suspect the money is from criminal proceed we will have in place stringent procedures for reporting

2. **Protecting children and other vulnerable persons from being harmed or exploited by gambling**

When the Front desk staff are in doubt of the guest age, verification to ensure compliance. I.D is requested as proof and this will apply for gambling as well. We consider these followings verifications are acceptable and are currently in operation at the hotel:

- Passport
- Driving licence
- Student Card

We retain copies with the guest authorisation together with their registration cards. Staff are trained and signed a document to this effect that they have read and understood/ aware of the Policies and Procedures set out.

Staff will be further trained to be aware of problems arising from gambling issues to detect vulnerability in potential customers. Gambling should be seen as entertainment and not as a way of making money In gambling the Elderly and the mentally disabled are also potentially at risk and it would be our duty of care to protect these group of persons.

3. **Ensuring that gambling is conducted in a fair and open way**

It would be our duty to ensure:

- Guests/players have access to clear information regarding the rules, the prizes that are available and the chances of winning
- The Rules are fair
- No information is misleading

Appendix A

- We will always ensure that the machines are operated in a secure environment, fair and socially responsible way and accessible to only person over 18
- We will operate within the applicable law
- Complaints are dealt with in a fair, consistent and equitable manner
- Winnings are fair and correct
- The machines are free from defects and function to specification
- We will fully co-operate with the licencing authority and operate within the frame work of its policies

Should you require any further information please let me know.

Yours Sincerely,

A black rectangular redaction box covering the signature of Heema Chamroo.

Heema Chamroo
Director
West One Manor Hotel Ltd.

**NOTIFICATION OF 2 OR LESS GAMING MACHINES or
GAMING MACHINE PERMIT APPLICATIONS (i.e. for greater than 2 machines) for:
CONVERSION / NEW / VARIATION / TRANSFER**

(FOR USE BY PREMISES LICENSED TO SUPPLY ALCOHOL FOR CONSUMPTION ON THE PREMISES)

Please refer to guidance notes at the back of this form before completing

To:
Northampton Borough Council
Licensing, The Guildhall
St Giles Square, Northampton
NN1 1DE



SECTION A – What do you want to do?

1. Please indicate what you would like to do

a) **Notify** licensing authority that you intend to provide up to a maximum total of 2 gaming machines category C and / or D
(if you choose this option then please complete sections D and E)

b) Apply to **convert** an existing Section 34 permit issued under the Gaming Act 1968, into a licensed premises gaming machine permit (i.e. for more than 2 gaming machines)
(if you choose this option then please complete sections B, D and E)

c) Apply for a **new** licensed premises gaming machine permit
((if you choose this option then please complete sections B, D and E)

d) Apply to **vary** an existing licensed premises gaming machine permit
(if you choose this option then please complete sections B, D and E)

e) Apply to **transfer** an existing licensed premises gaming machine permit
(if you choose this option then please complete sections C, D and E)

SECTION B – Application for grant (includes conversion, new and variation applications)

2. How many gaming machines are you currently authorised to provide and if this is a new or variation application, how many do you wish to provide? (please complete the boxes in the table)

Category machine	Number currently authorised to provide	Number wish to provide (new or variation)
C	1	11...
D	4...
Total	15..

3. If you are currently authorised to provide more than 2 machines, please provide your existing Section 34 Gaming Act 1968 permit, or provide reasons stating why it cannot be provided.

Existing permit provided*

(reasons why existing permit cannot be provided)

..... *N/A*

..... **13**

*Please keep a copy of your existing permit on the premises to which it relates.

**NOTIFICATION OF 2 OR LESS GAMING MACHINES or
GAMING MACHINE PERMIT APPLICATIONS (i.e. for greater than 2 machines) for:
CONVERSION / NEW / VARIATION / TRANSFER**

(FOR USE BY PREMISES LICENSED TO SUPPLY ALCOHOL FOR CONSUMPTION ON THE PREMISES)

Section C – Application for permit transfer (i.e. where a transfer has been requested for the Licensing Act 2003 premises licence)

4. Name of person requesting the transfer

N/A.

5. Confirmation that an application to transfer the relevant Licensing Act 2003 Premises Licence has been:

Requested

Granted

6. Please provide your existing permit, or provide reasons stating why it cannot be provided

Existing permit provided

Reasons why existing permit cannot be provided

N/A.

Section D – General Information

7. Name of Premises..... WESTONE MANOR HOTEL

8. Address of Premises..... FIR TREE WALK
NORTHAMPTON NN3 3DS

9. Telephone number of Premises..... 01604 739955

10. Name of existing Premises Licence holder
WEST ONE MANOR HOTEL LTD.

11. Address of Premises Licence holder (if different from 8 above)
AS ABOVE

12. Telephone number (daytime) of Premises Licence holder
[REDACTED]

13. E-mail address of Premises Licence holder (where available)
[REDACTED]

14. Name, address, telephone and e-mail of agent (e.g. solicitor) if submitted on behalf of the applicant
ASHBY GAMING MACHINES - NORTHAMPTON
TEL: [REDACTED] - OFFICE / [REDACTED]
Email: [REDACTED]

15. Licensing Act 2003 Premises Licence Reference (i.e. number)

**NOTIFICATION OF 2 OR LESS GAMING MACHINES or
GAMING MACHINE PERMIT APPLICATIONS (i.e. for greater than 2 machines) for:
CONVERSION / NEW / VARIATION / TRANSFER**

(FOR USE BY PREMISES LICENSED TO SUPPLY ALCOHOL FOR CONSUMPTION ON THE PREMISES)

Section E – Fee and Signature(s) *£150.00 ALREADY PAID WITH THE PREVIOUS APPLICATION*

I enclose a sum of (£)* (cheques should be made payable to.....)

I understand that I must comply with the Gaming Machine Code of Practice for Alcohol Licensed Premise Permits and Permissions issued by the Gambling Commission. (see guidance note 8)

Please note: It is an offence under section 342 of the Gambling Act 2005 if a person, without reasonable excuse, gives to a licensing authority for a purpose connected with that Act information which is false or misleading.

Dated *11.5.2018*

Signed (by or on behalf of Licensing Act 2003 Premises Licence holder)..... 

Print Name *HEEMA CHAMROO - DIRECTOR*

* If you wish to have a maximum of 2 gaming machines then the fee payable is £50. If you wish to have more than 2 gaming machines then the fee payable is £150 for new applications and £100 for Section 34 (Gaming Act 1968) holders.

Official Use Only

Date of receipt:

Signature and name of staff who received:

Date of receipt of fee:

Signature and name of staff who received fee:

Application accepted / returned (please delete as appropriate)

Date of premises licence (Licensing Act 2003) transfer (if applicable):

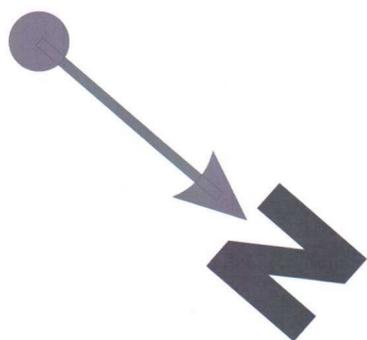
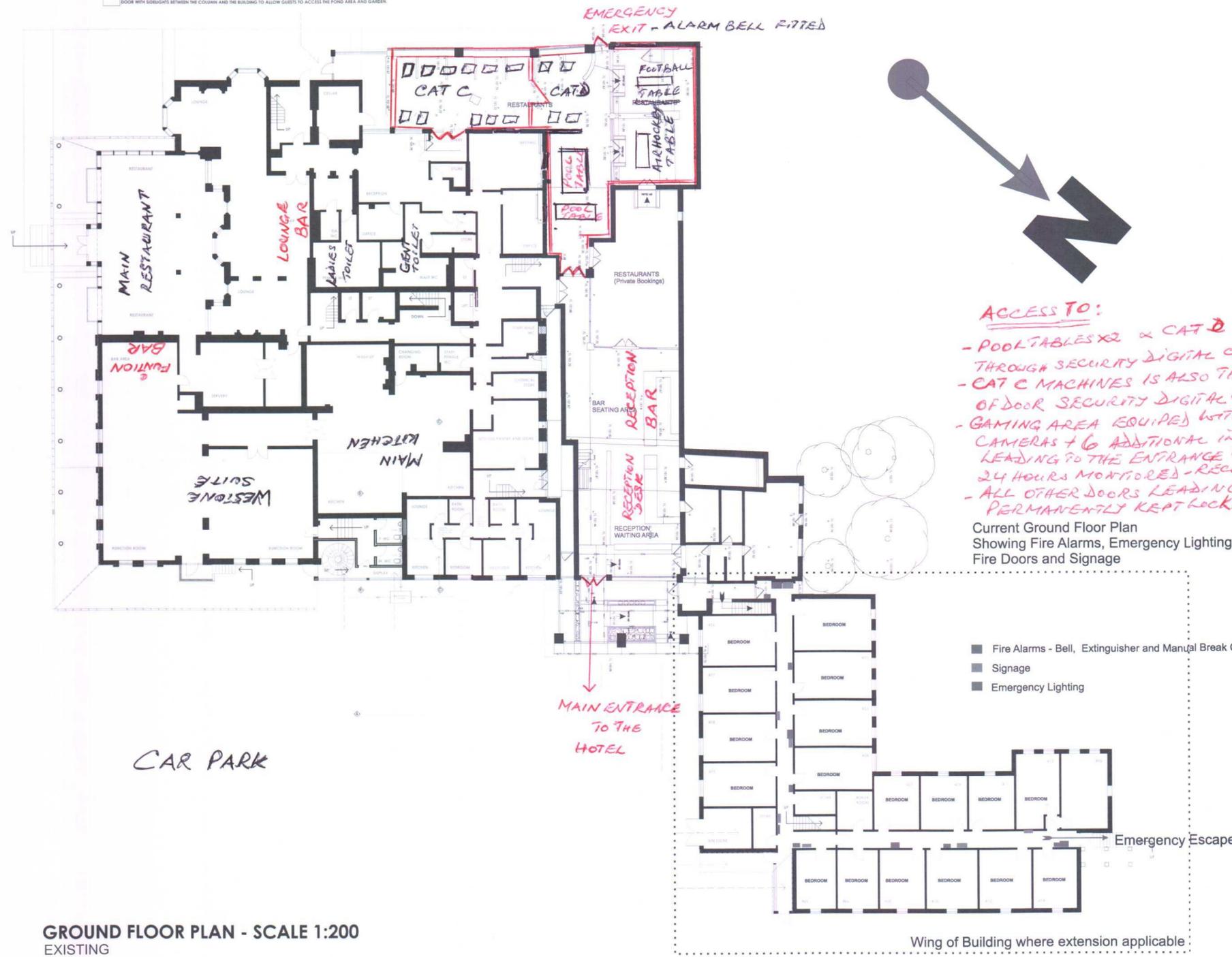
**NOTIFICATION OF 2 OR LESS GAMING MACHINES or
GAMING MACHINE PERMIT APPLICATIONS (i.e. for greater than 2 machines) for:
CONVERSION / NEW / VARIATION / TRANSFER**

Guidance notes:

1. This form is to be used for the **notification of up to 2 gaming machines** of categories C and / or D under Section 282 of the Gambling Act 2005, or for the **conversion of an existing Section 34** gaming machine permit under the Gaming Act 1968, or for a **new application, variation or transfer** of a alcohol licensed premises gaming machine permit under the Gambling Act 2005.
2. The premises must be licensed under the Licensing Act 2003 to sell alcohol for consumption on the premises, without the requirement that alcohol is served only with food and there must be a bar for serving alcohol to customers on the premises.
3. The gaming machines must be located on these licensed premises.
4. A 'Premises Licence holder' is a person holding a Premises Licence under the Licensing Act 2003.
5. There is no statutory limit to the number of machines which may be applied for although the licensing authority has some discretion in this regard. It should also be noted that the licensing authority can cancel the permit or vary the number of machines should the premises be mainly used for making gaming machines available for use on the premises (Schedule 13 paragraph 16 Gambling Act 2005). You may therefore wish to contact the licensing authority to ask whether there is a local policy as regards applications and whether application for certain numbers of machines are decided via a hearing of local councillors.
6. The permit's duration is indefinite as it is linked to the Licensing Act 2003 Premises Licence. There is a first annual fee payable by and an annual fee payable after that before each anniversary of the date of issue of the permit. Failure to pay the annual fee may result in the cancellation of the permit. The annual fee is £50. There are no annual fees payable for 2 machines or less.
7. Sections 282 and 283, as well as SI 2007 / 2158 of the Gambling Act 2005 provide for two types of gaming machines which can be located in alcohol licensed premises. These are:
 - Category C: Maximum stake = 50p / Maximum prize = £35
 - Category D: Maximum stake = 10p or 30p non-monetary / Maximum prize = £5 cash or £8 non-monetary
8. **All alcohol licensed premises which provide gaming machines for use on the premises must comply with any relevant Code of Practice issued by the Gambling Commission under Section 24 of the Gambling Act 2005.** The Gaming Machine Code of Practice for Alcohol licensed premises permits and permissions is available via the Gambling Commission's website at: <http://www.gamblingcommission.gov.uk/UploadDocs/Contents/Documents/Gaming%20Machine%20Permits%20Code%20of%20Practice.pdf> Should you be unclear as to the provisions of the code of practice please contact the Gambling Commission or your local Council licensing service.
9. This licensing authority must notify the applicant of its grant / refusal of the application for a permit as soon as is reasonable practicable after that decision to grant / refuse has been made.

HIGHLIGHTED IN RED DENOTES GAMING AREA.

DOOR WITH SLOUGHTS BETWEEN THE COLUMN AND THE BUILDING TO ALLOW GUESTS TO ACCESS THE POND AREA AND GARDEN.



ACCESS TO:

- POOL TABLES x 2 & CAT D MACHINES IS THROUGH SECURITY DIGITAL CODED DOOR
- CAT C MACHINES IS ALSO THROUGH ANOTHER SET OF DOOR SECURITY DIGITAL CODED - ONLY FOR 18+
- GAMING AREA EQUIPPED WITH 10 DIGITAL IPB CAMERAS + 6 ADDITIONAL IN RECEPTION AREA LEADING TO THE ENTRANCE OF GAMING AREA. 24 HOURS MONITORED - RECORDING STORED.
- ALL OTHER DOORS LEADING TO GAMING ARE PERMANENTLY KEPT LOCKED

Current Ground Floor Plan
Showing Fire Alarms, Emergency Lighting
Fire Doors and Signage

- Fire Alarms - Bell, Extinguisher and Manual Break Glass Call Point
- Signage
- Emergency Lighting

GROUND FLOOR PLAN - SCALE 1:200
EXISTING

Legend:

Key:

Notes:

REV	NO	REV	NOTE	DATE	SIGNED

ERIN & ARCOS
CONSULTING

1 Horsely Road
Kingsthorpe
Northampton
N N1 5DP

Site: Westone Manor Hotel
Firtree Walk
Northampton

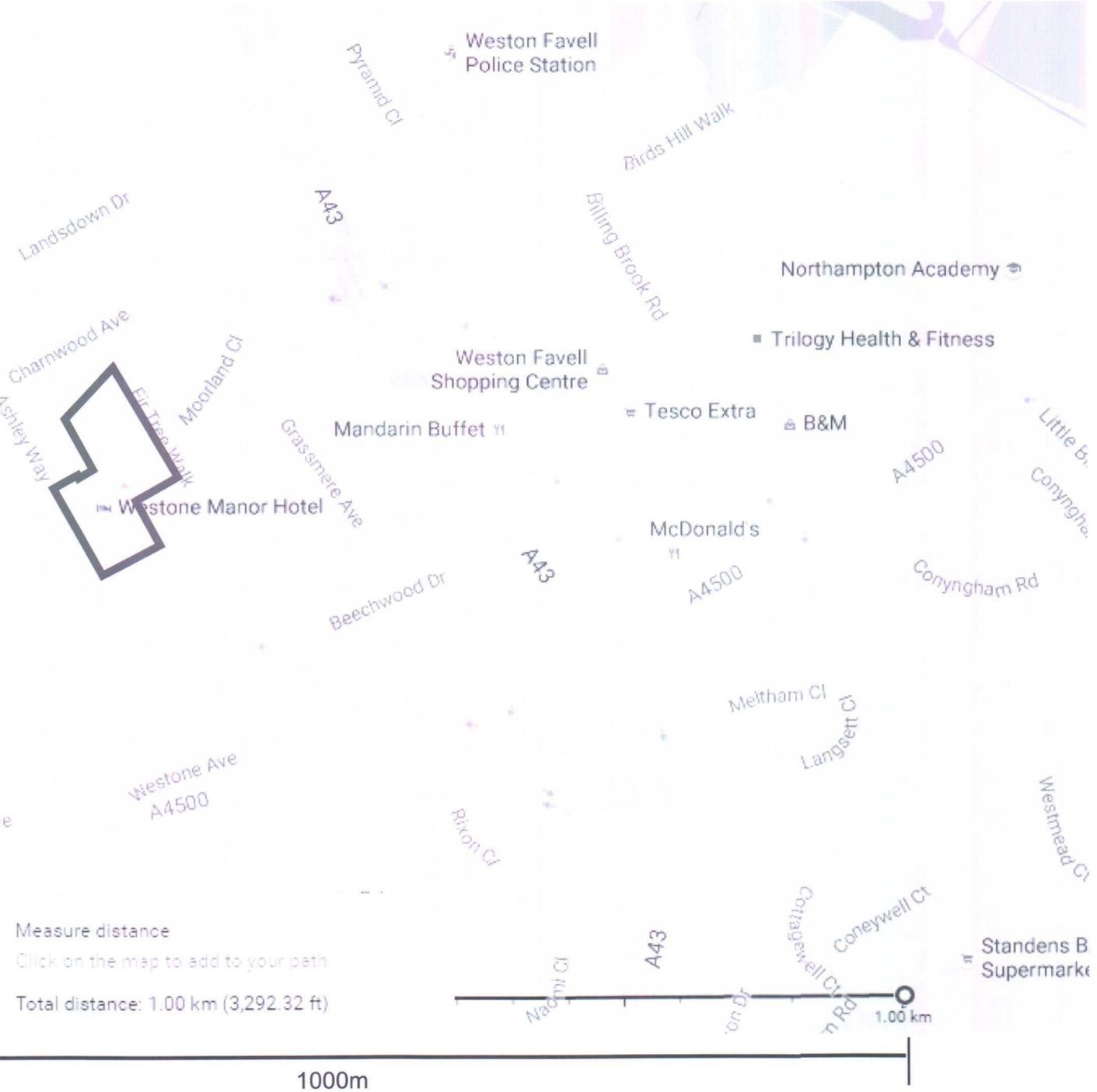
Client: Westone Manor Hotel

Survey Title:

Date	Scale
Diag No.	
Sheet	



LOCATION PLAN
SCALE 1:1250



Measure distance
Click on the map to add to your path
Total distance: 1.00 km (3,292.32 ft)

1000m

Legend:

Key:

Notes:

REVISION NOTE	DATE	SIGNED

ERIN & ARCOS
CONSULTING

1 Horsely Road
Kingsthorpe
Northampton
N N1 5DP

Site: Westone Manor Hotel
Firree Walk
Northampton

Client: Westone Manor Hotel

Survey Title:

Date	Scale
Day No.	
Sheet	

Licensing Act 2003 Premises Licence

PL0237

LOCAL AUTHORITY



Licensing Section
The Guildhall
St Giles Square
NORTHAMPTON
NN1 1DE

Part 1 - Premises Details

POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION

Westone Manor Hotel

Ashley Way, Weston Favell, Northampton, Northamptonshire, NN3 3EA.

WHERE THE LICENCE IS TIME LIMITED THE DATES

Not applicable

LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

- a performance of live music
- any playing of recorded music
- a performance of dance
- entertainment of a similar description to that falling within a performance of live music, any playing of recorded music or a performance of dance
- entertainment facilities for making music
- entertainment facilities for dancing
- entertainment of a similar description to that falling within entertainment facilities for making music or dancing
- the sale by retail of alcohol

THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES

Activity (and Area if applicable)	Description	Time From	Time To
E. Performance of live music (Indoors)	Monday-Saturday	10:00am	1:00am
	Sunday	Noon	10:30pm
F. Playing of recorded music (Indoors)	Monday-Saturday	10:00am	1:30am
	Sunday	Noon	11:00pm
	Good Friday	Noon	11:00pm
	Christmas Day	Noon	11:00pm
G. Performance of dance (Indoors)	Monday-Saturday	10:00am	1:00am
	Sunday	Noon	10:30pm
H. Entertainment of a similar description to that falling within E, F, or G (Indoors)	Monday-Saturday	10:00am	1:00am
	Sunday	Noon	10:30pm
I. Provision of facilities for making music (Indoors)	Monday-Saturday	10:00am	1:00am
	Sunday	Noon	10:30pm
J. Provision of facilities for dancing (Indoors)	Monday-Saturday	10:00am	1:00am



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THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES continued ...

Activity (and Area if applicable)	Description	Time From	Time To
J. Provision of facilities for dancing (Indoors) continued ...	Sunday	Noon	10:30pm
K. Provision of facilities for entertainment of a similar description to that falling within I or J (Indoors)	Monday-Saturday	10:00am	1:00am
	Sunday	Noon	10:30pm
M. The sale by retail of alcohol for consumption ON and OFF the premises	Monday-Saturday	10:00am	1:00am
	Sunday	Noon	10:30pm
	Good Friday	Noon	10:30pm
	Christmas Day	Noon	10:30pm

THE OPENING HOURS OF THE PREMISES

Description	Time From	Time To
Monday-Saturday	10:00am	1:30am
Sunday	Noon	11:00pm
Good Friday	Noon	11:00pm
Christmas Day	Noon	11:00pm

WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND / OR OFF SUPPLIES

- M. The sale by retail of alcohol for consumption ON and OFF the premises

Part 2

NAME, (REGISTERED) ADDRESS, TELEPHONE NUMBER AND EMAIL (WHERE RELEVANT) OF HOLDER OF PREMISES LICENCE

West One Manor Hotel Ltd
[REDACTED] 17-19 Church Road, Northfield, Birmingham, B31 2JZ.
Telephone [REDACTED]

REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)

NAME, ADDRESS AND TELEPHONE NUMBER OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES THE SUPPLY OF ALCOHOL

Heema CHAMROO
Westone Manor Hotel, Ashley Way, Northampton, NN3 3EA.
Telephone [REDACTED] or [REDACTED]

PERSONAL LICENCE NUMBER AND ISSUING AUTHORITY OF PERSONAL LICENCE HELD BY DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES FOR THE SUPPLY OF ALCOHOL

Licence No. PA2363 Issued by Northampton

ANNEXES

ANNEX 1 - MANDATORY CONDITIONS

Mandatory conditions where licence authorises supply of alcohol

(1) No supply of alcohol may be made under the premises licence -

(a) at a time when there is no designated premises supervisor in respect of the premises licence, or



Licensing Act 2003
Premises Licence

PL0237

ANNEXES continued ...

(b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

(2) Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

Licensing Act 2003

This licence is granted on the condition that the restrictions contained within the enactments specified under the Licensing Act 2003 Schedule 8 (1 & 6) are adhered to.



Solicitor to the Council



Section C Gaming machines in clubs and premises with an alcohol licence

1 For club gaming permits, club machine permits and alcohol

This is the Commission's Code of Practice issued under section 24 of the Gambling Act 2005 (the Act) relating to provision of facilities for gaming machine gambling in accordance with club gaming, club machine and alcohol licensed premises permits.

This includes:

- Registrations under Parts II and III of the Gaming Act 1968 which, under transitional provisions, are treated as club gaming and club machine permits respectively
- Club gaming and club machine permits issued under the Club Gaming and Club Machine Permits (Scotland) Regulations 2007
- Premises which have a licence issued by a Licensing Board under section 26(1) or 47(2) of the Licensing (Scotland) Act 2005 authorising the sale of alcohol on the premises.

Code provision 1.1

Club gaming permits, club machine permits and alcohol

Gaming machines in clubs and premises with an alcohol licence

- 1 Compliance with the code of practice should be the responsibility of a designated person:
 - in pubs in England and Wales: the designated premises supervisor (which the Licensing Act 2003 requires as a condition of any alcohol premises licence)
 - in premises which are licensed to serve alcohol for consumption on the premises under the relevant Scottish licence: the premises manager (which the Licensing (Scotland) Act 2005 requires as a condition of the premises licence), or,
 - where an occasional licence is held, a responsible person designated by the holder of the licence
 - in clubs in England and Wales:
 - if an alcohol licence is held, the designated premises supervisor
 - if no alcohol licence is held, a responsible individual to be nominated by the club management or other governing body elected by the members
 - in clubs in Scotland:
 - for a qualifying club under the Licensing (Clubs) (Scotland) Regulations 2007 (SI No 76 of 2007) a person nominated by the club management committee, or other governing body elected by the members, and who is trained in accordance with the Licensing (Training of Staff) (Scotland) Regulations 2007
 - for a qualifying club operating under an occasional licence a responsible person to be nominated by the club management committee or other governing body elected by the members
 - the name and contact details of the nominated person should be made available to the clerk of the relevant licensing board.

2 Location and operation of machines

All permit holders

Compliance with these provisions is a condition of your permit, and failure to do so could result in revocation of the permit.²

Code provision 2.1

Location and operation of machines

All permit holders

- 1 All gaming machines situated on the premises must be located in a place within the premises so that their use can be supervised, either by staff whose duties include such supervision (including bar or floor staff) or by other means.
- 2 Permit holders must have in place arrangements for such supervision.
- 3 All gaming machines situated on the premises shall be located in a place that requires a customer who wishes to use any ATM made available on the premises to cease gambling at the gaming machines in order to do so. 'ATM' means a machine located on the premises, which enables a person using it to obtain cash by use of a credit or debit card.

3 Access to gambling by children and young persons

Compliance with this section is not a condition of your permit. However it sets out good practice in this area and the Commission considers it should be implemented by permit holders.

Code provision 3.1

Access to gambling by children and young persons

All permit holders

- 1 Permit holders should put into effect procedures intended to prevent underage gambling. This should include procedures for:
 - checking the age of those who appear underage
 - refusing entry to anyone unable to produce an acceptable form of identification.
- 2 Permit holders should take all reasonable steps to ensure that all relevant employees understand their responsibilities for preventing underage gambling.
 - Permit holders should only accept identification which:
 - contains a photograph from which the individual can be identified
 - states the individual's date of birth
 - is valid
 - is legible and has no visible signs of tampering or reproduction.
- 3 The Commission considers acceptable forms of identification to include: any identification carrying the PASS logo (for example Citizencard or Validate); a driving licence (including provisional licence) with photocard; or a passport.

² Compliance with these provisions is a condition of the relevant permit as a result of the Gambling Act 2005: section 271 for Club Gaming Permits, section 273 for Club Machine Permits, section 282 for alcohol licensed premises using their automatic machine permissions and section 283 for licensed premises Gaming Machine Permits and alcohol licensed premises Gaming Machine Permits.

Appendix D

Category of machine	Maximum stake	Maximum prize
C	£1	£100
D non-money prize	30p	£8
D non-money prize (crane grab machines only)	£1	£50
D money prize	10p	£5
D combined money and non-money prize	10p	£8 (of which no more than £5 may be a money prize)
D combined money and non-money prize (coin pusher or penny falls machines only)	20p	£20 (of which no more than £10 may be a money prize)
<i>Gambling Commission Website As at 03/2018</i>		